



TITLE: Audio-Visual (AV) Director

REPORTS TO: Events Manager

OF POSITIONS: 1

STATUS: Part-time, Hourly

WAGE: \$12.75/hr

ENTITY: Global Spectrum Facility Management, Mattamy Athletic Center

CONTACT: Patricia Davies, davies@ryerson.ca

SUMMARY:

The Audio-Visual (AV) Director is responsible for assisting the Events Manager in leading the Public Address (PA) Announcer, Video and Graphics Specialist and Music Operator for all events hosted in Mattamy Home Ice at the Mattamy Athletics Center. The AV Director is responsible for executing audio and video segments at playoff games, exhibition games, 3-day tournaments and the 2015 CIS Men's Basketball Final 8 Championships. Sports primarily include but not limited to hockey and basketball. The employee usually works minimum 15 hours a week, primarily during the weekend and some weekdays.

QUALIFICATIONS:

- ✓ Must be able to work in a fast paced environment
- ✓ Ontario Work Study eligible is preferred
- ✓ Knowledge of audio and video technical systems.
- ✓ Knowledge of basketball (FIBA) and hockey (CHA) is a key asset
- ✓ Must be able to work in a team environment
- ✓ Must be able to work weekends, some weekdays and December break
- ✓ Must be punctual, organized and have the ability to multi-task
- ✓ Bilingual (English/French) is a key asset

JOB FUNCTIONS

- 1- Work in teams to set up and tear down game day venues.
- 2- Monthly schedules would be provided in advance for staff and require confirmation within 48 hours. Staff are required to work at least three (3) weekends per month at various Ryerson Rams games. Staff may work games that overlap (e.g. Women's Hockey from 11 am to 5 pm and Men's Hockey from 5:30 pm to 10:00 pm)
- 3- Game Day dress code is black pants. Polo will be provided at \$15 each. Jeans, shorts, caps/hats and open toe shoes are not permitted
- 4- Attend unpaid weekly one-hour meetings with Events Manager
- 5- Arrive at event venue before scheduled work time to give enough time to store belongings and prepare work station
- 6- Facilitate pre-event meeting with PA Announcer, Video Board and Music Operator
- 7- Work closely with AV team and game operations to execute music, videos and images during pre-game, stoppage of play, TV timeouts, intermission and post-game.
- 8- Complete post-game tasks including station cleanup
- 9- Perform other duties as assigned